

Terms and Conditions for ABC Training Workshops and Seminars

1. Member Pricing

The member price applies exclusively to fully paid ABC members and/or their staff. This includes Affiliate, Individual, Company, and Corporate memberships.

2. Registration and Payment

An invoice will be sent to the designated email address provided during registration. Payment must be made within 7 (seven) days of receiving the invoice to secure your place in the workshop or seminar. (Unless Purchase Order number supplied).

3. Cancellation Policy

3.1 Registrations cancelled 30 days or more prior to the event date will receive a full refund if payment has been made.

3.2 For cancellations made between 30 and 14 days prior to the event, a refund will be provided, subject to a 20% administration fee.

3.3 No refunds will be issued for cancellations made between 14 and 7 days prior to the event. If you are unable to attend, you have the following options:

3.3.1 Transfer your registration to another member of your organization.

3.3.2 If you are unable to attend, a credit equivalent to your registration fee can be applied to your account for use toward future training workshops or seminars.

3.4 No refunds will be issued for cancellations made within 7 days of the event.

4. Confirmation of Registration

Receipt of the invoice confirms your registration.

5. Event Cancellation by ABC

If ABC cancels the workshop or seminar for any reason, all paid registrations will be refunded in full.

6. Force Majeure

If the event is cancelled due to government restrictions, natural disasters, or other unforeseen circumstances beyond ABC's control, no refunds will be issued.

7. CPD Certificates

CPD certificates will be available upon completion of the workshop or seminar and can be accessed through your ABC profile on the website. Certificates will only be issued once the registration fee has been fully paid.

8. Use of Event Media

By attending ABC workshops or seminars, you acknowledge and agree that photographs or videos may be taken during the event. These images may include participants and may be used by ABC for promotional, marketing, and educational purposes in print, digital, and online formats, including on social media and our website. If you have concerns about your image being used, please notify us in writing prior to the event or inform an event organizer.