

## **Terms and Conditions for ABC Conference.**

### **1. Member Pricing**

The member price is for fully paid ABC members only and/or their staff, and includes Affiliate, Individual, Company and Corporate membership.

### **2. Registration and Payment**

An invoice will be sent to the designated email address on the registration and must be paid within 7 (seven) days of receiving the invoice to secure your place. (Unless Purchase Order number supplied).

### **3. Cancellation Policy**

3.1 Registrations cancelled 30 days prior to the conference date will receive a full refund if paid.

3.2 Between 30 days and 14 days prior to the conference, a refund will be given, but a 20% administration fee will apply.

3.3 There will be no refund if cancelled 14 days prior to the conference date. If you cannot attend, you have 2 options:

3.3.1 You may transfer your registration to another member of your organisation.

3.3.2 You can have online access to view the conference live including access to ask questions or download it after the conference to view at your leisure.

### **4. Confirmation of Registration**

Receipt of the invoice confirms your registration.

### **5. Event Cancellation by ABC**

Should the conference be cancelled by ABC for any reason, ABC will refund in full all paid registrations.

### **6. Force Majeure**

If the conference is cancelled due to Government requirements or an act of God, then there will be no refunds.

### **7. CPD Certificates**

CPD certificates will be issued on completion of the conference on your ABC profile on the website. These can be downloaded and printed. Certificates will only be issued on confirmation of payment of registration.

### **8. Use of Event Media**

By attending our events or forums, you acknowledge and agree that photographs or videos may be taken during the event. These images may include participants and may be used by the Association of Building Compliance (ABC) for promotional, marketing, and educational purposes in print, digital, and online formats, including on social media and our website. If you have any concerns about your image being used, please notify us in writing prior to the event or speak to an event organizer.